

Minutes of the IQAC committee

The IQAC committee meeting held on 10.11.2015 at 11.00 AM in the Principal's chamber, Lady Willingdon Institute of Advanced Study in Education, Triplicane, Chennai – 5.

Members of the committee

Principal: Dr. R. Bharathy

Administrative Officers: Dr. I. Sasirekha
Librarian,
LWIASE.

S.Subramaniyan
Superintendent,
LWIASE.

Staff:

Dr.T.Subashini
Assistant Professor in Home Science Education,
LWIASE.

Dr. S.Rama
Assistant Professor in Mathematics Education,
LWIASE.

Co-ordinator of the IQAC:

Dr.J. Vincent Thaninayagam,
Assistant Professor in English Education,
LWIASE.

Nominees from Local Society:

Dr.Doreen Gnanam,
Associate Professor in EMH,
Meston college of Education, Royapettah, Chennai – 14.

Dr.V.Chandrasekaran,
Associate Professor in Education,
IASE, Saidapet, Chennai – 15.

The following points were discussed

1. Composition of the IQAC was framed.
2. The members of the committee planned to conduct a National Seminar on current issues and the workshop will be organized by the execution planning committee.
3. The members of the committee suggested that lesson plan and work diary should be maintained by all departments and to ensure completion of syllabus with NAAC guidelines
4. The committee discussed to purchase 500 more books for various departments under the UGC research scheme in 2015 – 2016.
5. The committee planned to conduct awareness program on Health and Hygiene.
6. The committee discussed to organize Science day with Experts from other colleges and planned to visit Birla Planetarium.

As documentation is an important role of IQAC the members suggested circulating the same to all members of staff so that they could forward reports, achievements, details, etc.

Dr. R. Bharathy

Dr.J. Vincent Thaninayagam

Principal

Co-ordinator